

## The Collaborative School

### Maine Special Education/Mental Health Collaborative

The Collaborative School has one or more schools that participates in Special Provision II. All students enrolled in schools listed below may participate in the School Breakfast Program and the National School Lunch Program at no charge. Household applications will be requested for the 2022-2023 school year to determine a Collaborative School base year. Annual applications may not be required to receive free meals, however, applications will be distributed by the school to collect household income data for other programs that require this information, such as Federal Title programs and grants as well as discounted fees and/or school services.

All students will be served breakfast and lunch at no charge at the Collaborative School. For additional information please contact Cindi Olmstead, Administrative Assistant at (207) 688-2253 ext. 107/ [colmstead@collaborativeschool.org](mailto:colmstead@collaborativeschool.org).

You can apply using the online application: <https://www.collaborativeschool.org/> or picked up at your child's school and submitted to the front office. Only one application per household is needed. Paper applications can be printed from the Collaborative School website

Studies show that children who are not hungry perform better in school. By providing both breakfast and lunch at no cost to students, we are helping to create a better learning environment.

The school meals that we serve follow U.S. Department of Agriculture guidelines for healthy school meals. The School Breakfast and Lunch Programs cannot succeed without your support; please encourage your children to participate in the school meals program.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

This institution is an equal opportunity provider.

The Maine Human Rights Act prohibits discrimination because of race, color, sex, sexual orientation, age, physical or mental disability, genetic information, religion, ancestry or national origin.

Complaints of discrimination must be filed at the office of the Maine Human Rights Commission, 51 State House Station, Augusta, Maine 04333-0051. If you wish to file a discrimination complaint electronically, visit the Human Rights Commission website at <https://www.maine.gov/mhrc/file/instructions> and complete an intake questionnaire. Maine is an equal opportunity provider and employer.