



EMPLOYMENT APPLICATION

Maine Special Education/Mental Health Collaborative
41 Pineland Drive, Pownal Hall, Suite 200
New Gloucester, ME 04260

Date of Application: _____

NAME: _____

SOCIAL SECURITY#: _____

ADDRESS: _____

TELEPHONE#: _____

CELL PHONE#: _____

EDUCATION:

1) High School: _____

Dates Attended: _____

Highest Grade Attained: _____

2) Undergraduate College: _____

Dates Attended: _____

Number of Years Attended: _____

Highest Degree Held: _____

Major (s): _____

3) Graduate College: _____

Dates Attended: _____

Number of Years Attended: _____

Highest Degree Held: _____

Major (s): _____

CERTIFICATION: (Please indicate any current certification/license(s) that you hold):

EXPERIENCE: List all previous work experience:

<u>EMPLOYER</u>	<u>JOB/TITLE</u>	<u>DATES</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REFERENCES: Please provide three references who are not related to you who can provide information regarding your work experience. (You may include one personal reference.)

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>	<u>RELATIONSHIP</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



EMPLOYMENT APPLICATION

Page 2

Maine Special Education/Mental Health Collaborative
41 Pineland Drive, Pownal Hall, Suite 200
New Gloucester, ME 04260

Date: _____ Position: _____
Name: _____ Social Security Number: _____
Address: _____ Telephone: _____

How did you obtain information about this position? (*please be specific/check all that apply*): School Website _____
Servingschools _____ Jobsinmaine _____ Friend _____ Current Employee _____
Name _____ Name _____
Job Fair _____ Other _____
Location _____

Have you ever been disciplined, discharged, or asked to resign from a prior position? yes__ no__

Has your contract in a prior position ever been non-renewed? yes__ no__

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? yes__ no__

Have you ever been charged with or investigated for sexual abuse or harassment of another person? yes__ no__

Have you ever been convicted of a crime (other than a minor traffic offense)? yes__ no__

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? yes__ no__

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? yes__ no__

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, and offense in question, and address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that MSE/MHC contacts in connection with my employment application to fully provide MSE/MHC any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against MSE/MHC, its agents and officials or against any provider of such information. I understand that information submitted in and with this application may be disclosed to an interviewing committee including Board members, administrators, other staff, students and members of the community. I give my consent to this disclosure.

Signature

Date

MSE/MHC does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE